



GLP QUALITY ASSURANCE TECHNICIAN II

Position Summary:

EPL is looking for a GLP Quality Assurance Technician II at our Sterling, VA office. As a GLP QA Technician II you will review and verify work instructions and pathology software database information prior to the start of histopathology functions and review various preliminary and/or completed records, draft, and final reports. In addition, review of pathology peer review processes, in-process audits and facility inspections are conducted to assure required procedures are being followed. These functions are performed within the framework established by US and international Good Laboratory Practice (GLP) regulations and facility SOPs.

Essential Job Functions:

- Review work instructions and pathology software setups as directed by the QAU Supervisor
- Review Master and Completed Necropsy Records
- Review Raw Data generated by EPL including completed Histology Records
- Conduct In-Process inspections, as required
- Understand the application of all applicable SOPs and recordkeeping requirements associated with functions
- Continue to learn workflows associated with working towards histology and pathology reporting
- File and retrieve information

Position Requirements:

- High School Diploma plus 5-7 years of relevant experience
- Ability to pay close attention to details
- Understand and follow written and verbal instructions
- Communicate effectively verbally and in writing
- Ability to work with minimal supervision and to make Quality Assurance decisions based on GLP/SOP requirements and study criteria
- Basic knowledge of Microsoft Office Suite (Excel & Word mainly)
- Ability to adapt to changing procedures, priorities, and tasks
- Show an aptitude for learning scientific, histologic, and medical terminology

Additional Information:

- Salary will be commensurate with experience
- EPL offers a competitive benefits package including health and dental coverage, short- and long-term disability, and paid time off
- EPL offers a retirement program funded through an employee stock ownership plan (ESOP) and a 401k salary reduction plan
- EPL is an Equal Opportunity Employer

If interested, please send a cover letter and resume to abradshaw@epl-inc.com.